

**BRINDLEY HEATH PARISH COUNCIL**  
**MEETING OF THE COUNCIL**  
**ON TUESDAY 30 NOVEMBER 2021**  
**AT THE CHURCH OF THE HOLY SPIRIT, MOUNT ROAD,**  
**ETCHING HILL**  
**7.30PM**

25 November 2021

Dear Councillor,

A meeting of Brindley Heath Parish Council will be taking place on Tuesday 30 November 2021 for consideration of the items listed in the following agenda.

Members of the public are welcome to attend the meeting as observers and will have an opportunity to raise concerns on matters relating to the Parish under the heading 'Public Participation'. Members of the Public will not be permitted to speak under any other agenda item (unless authorised to do so by the Chairman).

**AGENDA**

**1. APOLOGIES**

To receive apologies and accept reasons for absence under S.85(1) of the Local Government Act 1972.

**2. POLICE REPORTS**

**3. PUBLIC PARTICIPATION**

Members of the public are invited to address the Council.

**4. DECLARATION OF INTERESTS**

To declare any personal, pecuniary or disclosable pecuniary interests relating to items on this agenda, in accordance with the Council's Code of Conduct. The nature as well as the existence of any such interest must be declared.

**5. MINUTES**

- a. To approve the minutes of the Meeting held on 14 September 2021.
- b. To receive the draft minutes of the Planning Committee meeting on 14 September 2021

**6. UPDATES FROM PREVIOUS MINUTES**

Any matters not covered elsewhere on the agenda.

**7. CHAIRMAN'S REPORT/ANNOUNCEMENTS**

**8. CORRESPONDENCE**

- a. To receive the following items of post:
  - £20 Levelling Up Fund money for Cannock town Centre
  - Letter from Lieutenancy Office – Celebration of the Queen’s Platinum Jubilee weekend from 2 – 5 June 2022
  - Proposed Police and Crime Plan, and Fire & Rescue Plan 2021-2024
  - Staffordshire Playing Fields Association – Annual Report, AGM papers and subscription invitation (£20 annual)
- b. To consider the Parish Council’s responses to the following public consultations:
  - South Staffordshire Local Plan Review – Preferred Options Consultation

**9. ROAD SAFETY**

To receive an update on road safety issues previously discussed

**10. PARISH WARD ISSUES – CHASE SIDE**

To discuss parish issues and receive updates.

**11. PARISH WARD ISSUES – BRINDLEY VILLAGE**

To discuss parish issues and receive updates.

**12. CANNOCK CHASE FOREST**

To discuss issues relating to Cannock Chase Forest

- a. Ironman Competition
  - To receive an update on the Ironman Chief Executive Officer’s visit to a Parish Council meeting
- b. Commonwealth Games
  - To receive an update on the content of a meeting on Wednesday 10 November 2021
- c. Cannock Chase AONB
  - To consider any updates.

**13. INVITATIONS TO MEETINGS/EVENTS**

To note forthcoming (external) meetings/nominate members to represent the Parish Council (where appropriate):

- Standards Committee Meeting on Monday 18 October 2021 was cancelled. Future meetings of the Committee will be starting at 6pm rather than 4pm
- SPCA Annual General Meeting on 6 December 2021 (virtual meeting). The Annual Report attached to the electronic version of the agenda.
- Group Meeting for district town centres and greenspaces – to look at how councils can work together when planning events, sharing ideas and looking at the opportunities that Birmingham 2022 will bring. Wednesday 8 December from 10:00am to 11:30am at Chase Leisure Centre. (Confirm attendance by 1 December)
- Clerks Meeting with Chief Executive on 9 December 2021 (via Teams)

- Chairman's invitation to Cannock Chase Council's Christmas Carol Service on Thursday 16 December at St Luke's Church, Cannock

**14. REPORTS ON MEETINGS ATTENDED**

To share information on any meetings attended

- Staffordshire County Council and Staffordshire Parish Councils' Association Webinar on 27 September 2021
- Staffordshire County Councillors Briefing on the Covid-19 Vaccination Programme on 29 September 2021
- Commonwealth Games meeting on 10 November 2021
- Economic Prosperity Strategy Review Workshop on 23 November 2021

**15. COUNCILLOR REPORTS**

To receive any reports from Parish, District and County Councillors

**16. FINANCIAL MATTERS**

- a. To note the financial position of the Council
- b. To consider a draft licence agreement for the siting of a parish notice board
- c. To consider the budget for the year 2022-23
- d. To set the Parish Council's Precept for the year 2022-23
- e. To consider the appointment of an internal auditor
- f. To authorise cheques for payment

**17. ANY OTHER ITEMS FOR INFORMATION AND ITEMS FOR NEXT AGENDA**

**18. SCHEDULE OF NEW MEETING DATES AND DATE OF NEXT MEETING**

The date of the next meeting is to be determined.

Yours sincerely,

*T. Williams*

Trudy Williams  
Parish Clerk

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