

**BRINDLEY HEATH PARISH COUNCIL**  
**MEETING OF THE COUNCIL**  
**ON TUESDAY 26 MARCH 2024**  
**AT THE WHITE HOUSE, MARQUIS DRIVE,**  
**BRINDLEY HEATH,**  
**at 7.30 PM**

21 March 2024

Dear Councillor,

A meeting of Brindley Heath Parish Council will take place on Tuesday 26 March 2024 for consideration of the matters itemised in the following agenda.

Members of the public are welcome to attend the meeting as observers and will have an opportunity to raise concerns on matters relating to the Parish under the heading 'Public Participation'. Members of the public will not be permitted to speak under any other agenda item (unless authorised to do so by the Chairman).

**AGENDA**

**1. APOLOGIES**

To receive apologies and accept reasons for absence under S.85(1) of the Local Government Act 1972.

**2. DECLARATIONS OF INTEREST**

To declare any personal, pecuniary, or disclosable pecuniary interests relating to items on this agenda, in accordance with the Council's Code of Conduct. The nature as well as the existence of any such interest must be declared.

**3. POLICE REPORTS**

**4. PUBLIC PARTICIPATION**

Members of the public are invited to address the Committee.

**5. MINUTES**

- a. To approve the minutes of the Council meeting on 30 January 2024.
- b. To receive the draft minutes of the Planning Committee meeting on 30 January 2024.

**6. UPDATES FROM PREVIOUS MINUTES**

Care Plus Reconnected Project

Any matters not covered elsewhere on the agenda.

**7. CHAIRMAN'S REPORT/ANNOUNCEMENTS**

**8. CORRESPONDENCE**

- a. To receive the following items of post for information and to consider responses where required:
  - Staffordshire and Stoke on Trent Integrated Care Board People's Panel
  - 80<sup>th</sup> Anniversary of D-Day on 6 June 2024 – Information from PA to Chief Executive
  - Elections 2024 – information from Cannock Chase Council Press Release
- b. To consider the Parish Council's response to the following public consultation:
  - Cannock Chase Local Plan Consultation (for noting only).

**9. PARISH WARD ISSUES – CHASE SIDE**

To discuss parish issues and receive updates:

Installation of fencing on protected SAC and SSSI land

**10. PARISH WARD ISSUES – BRINDLEY VILLAGE**

To discuss parish issues and receive updates.

**11. CANNOCK CHASE**

To discuss issues relating to Cannock Chase Forest

**12. INVITATIONS TO MEETINGS/EVENTS**

To note forthcoming (external) meetings and to nominate members to represent the Parish Council:

- Cannock Chase National Landscape Annual Conference on 25 April 2024

**13. REPORTS ON MEETINGS ATTENDED**

- a. To share information on meetings attended.
- b. To receive reports from parish representatives on meetings of outside bodies:
  - Slitting Mill Village Hall (M. Sutherland)
  - Etching Hill Village Hall (D. Cotton)
  - Chetwynd Charity (P. Adams)
  - Charity for the Recreation Ground (P. Adams & D. Cotton)
  - Charity for an Allotment for the Labouring Poor (P. Adams & D. Cotton)
  - Longdon Cotton Alms-houses (P. Adams to 2024)
  - Cannock Chase Council's Standards Committee (R. Turville)
  - Cannock Chase AONB Conference (A. Pearson & Mrs M. A. Turville)

**14. COUNCILLOR REPORTS**

To receive any reports from Parish, District and County Councillors.

**15. FINANCIAL MATTERS**

- a. To note the financial position of the Council
- b. To consider the appointment of an internal auditor of the year 2023-24
- c. To consider the Council's banking services and how they could be improved

- d. To consider adoption of the National Joint Council Salary Scales 2023-24 with backdating to 1 April 2023
- e. To receive an update on the notice board project
- f. To authorise cheques for payment

**16. ANY OTHER ITEMS FOR INFORMATION AND ITEMS FOR NEXT AGENDA**

**17. Exclusion of the Press and Public**

To resolve, pursuant to the Public Bodies (Admission to Meetings) Act 1960, that the Public and Press be excluded from the meeting whilst the next items of business are discussed on the grounds that publicity would be prejudicial to public interest by reason of the confidential nature of the debate.

**18. STAFFING MATTER**

To consider NALC's model Contract of Employment for staff.

**19. DATE OF NEXT MEETING**

The next meeting of the Council will be held on 28 May 2024.

Yours sincerely

*T. Williams*

T. Williams  
Parish Clerk

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