

**This page is part of Section 3 - External auditor certificate and opinion 2016/17
Brindley Heath Parish Council
External Auditor Report for the year ended 31 March 2017**

Matters reported

Accounting for fixed assets - Expenditure in the year

We have identified that Box 9 of Section 2 of the Annual Return states that the Council does not hold any fixed assets but other evidence to support Box 6 (All other payments) includes a purchase of a defibrillator.

The Council should maintain a register of all assets purchased and disposed of and the value should be included in Box 9 of Section 2 of the Annual Return. The Council should restate the 2017 figure in the 2018 Annual Return and write 'restated' beneath the £ sign in the 2017 column.

Guidance on accounting for fixed assets is available in the NALC/SLCC publication 'Governance and Accountability for Smaller Authorities in England – A Practitioners Guide to Proper Practice (March 2016)' sections 2.24 to 2.28 and 5.137 to 5.141

Other matters not affecting our opinion which we wish to draw to the attention of the authority

Internal audit report

The internal auditor has answered 'No' to Objective F in relation to petty cash. This should state 'Not covered' as the Council does not operate a petty cash system.

The Council should ensure that the internal auditor's report is reviewed before sending the Annual return to the external auditors. The Council should minute this process. If there are any errors in the internal auditors report it should either be amended by the Internal Auditor or the Council should provide an explanation for the error.

Grant Thornton UK LLP

Grant Thornton UK LLP

Date 2 August 2017

Our ref STF028