

**BRINDLEY HEATH PARISH COUNCIL**  
**MEETING OF THE COUNCIL ON TUESDAY 28 JANUARY 2020**  
**AT THE WHITE HOUSE, MARQUIS DRIVE, BRINDLEY HEATH**  
**7.30PM**

23 January 2020

Dear Councillor,

A meeting of Brindley Heath Parish Council will be taking place on Tuesday 28 January 2020 for consideration of the items listed in the following agenda.

Members of the public are welcome to attend the meeting as observers and will be given an opportunity to raise concerns on matters relating to the Parish under the heading 'Public Participation'.

Members of the Public will not be permitted to speak under any other agenda item (unless authorised to do so by the Chairman).

**AGENDA**

**1. APOLOGIES**

To receive apologies and accept reasons for absence

**2. PARISH COUNCILLOR VACANCY**

To receive notice of a Parish Councillor vacancy

**3. POLICE REPORTS**

**4. PUBLIC PARTICIPATION**

Members of the public are invited to address the Council

**5. DECLARATION OF INTERESTS**

To declare any personal, pecuniary or disclosable pecuniary interests relating to items on this agenda, in accordance with the Council's Code of Conduct. The nature as well as the existence of any such interest must be declared.

**6. MINUTES**

- a. To approve the minutes of the Meeting held on 26 November 2019
- b. To receive the draft minutes of the Planning Committee meeting on 26 November 2019

**7. UPDATES FROM PREVIOUS MINUTES**

Any matters not covered elsewhere on the agenda

**8. CHAIRMAN'S REPORT/ANNOUNCEMENTS**

**9. CORRESPONDENCE**

- a. To note incoming and outgoing correspondence
- b. To receive and consider items of post which are of local interest or require a response:
  - Support Staffordshire – Volunteer Star Awards  
To note that nominations have opened for the 2020 Support Staffordshire Volunteer Star Awards
  - Woodland Trust best practice, advice and guidance on tree planting  
To note guidance on the planting of trees
  - Cannock Chase Council’s Book of Condolence
  - SPCA Weekly Bulletins – Discussion points or items of interest:
    - Campaign to Protect Rural England – Invitation to join
- c. To consider the Parish Council’s responses to the following public consultations:
  - The West & Shires Permit Scheme Consultation
  - Staffordshire Community and Voluntary Controlled School Admission Arrangements 2021-22 Consultation

**10. PUBLIC ACCESS DEFIBRILLATOR IN STAFFORD BROOK ROAD**

To receive a progress report

**11. PARISH WARD ISSUES**

To discuss parish issues and receive updates

- a. Chase Side
- b. Brindley Village
- c. Cannock Chase Forest – Managing Cannock Chase Update

**12. INVITATIONS TO MEETINGS/EVENTS**

To note forthcoming (external) meetings/nominate members to represent the Parish Council (where appropriate)

No meetings

**13. REPORTS ON MEETINGS ATTENDED**

To share information on any meetings attended

**14. COUNCILLOR REPORTS**

To receive any reports from Parish, District and County Councillors

**15. FINANCIAL MATTERS**

- a. To note the financial position of the Council
- b. To authorise cheques for payment

**16. ANY OTHER ITEMS FOR INFORMATION AND ITEMS FOR NEXT AGENDA**

**17. SCHEDULE OF MEETING DATES AND DATE OF NEXT MEETING**

To determine a new schedule of meeting dates, including the date of the next meeting.

Yours sincerely,

*T. Williams*

Trudy Williams  
Parish Clerk

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